## IMPORTANT INFORMATION on posters- PLEASE READ

## Posters

Course participants presenting **posters** are asked to mount their posters in the **dedicated poster areas** as soon as possible after registration. Your **poster number** is identical to the number in the abstract book containing your abstract (see also Participant task list). **Tape and/or pins must NOT be used to mount posters.** They are placed behind acrylic glass. Posters should measure **100 cm** (**height**) by **70 cm** (width) and **should not** exceed these measurements. Preferably posters should be mounted as one sheet. If necessary, members of the staff can help you mounting your poster on paper sheets first. Posters will stay on display until the evening of **Thursday, March 17**. Each presenting author has the responsibility to be present at the designated times and day indicated in the program (see also Participant task list) for discussing her/his poster. Message pads are provided with each poster.

## **PowerPosters**

Principal investigators who have not been asked to give an oral presentation as Lecture or Workshop Talk, are requested to give a so-called PowerPoster Presentation (PoP). This is a 5 minutes' powerpoint presentation on one of five computers available in the poster halls. They will be asked to run this presentation repeatedly for any PoP viewer interested during the time slot allotted to the PoP presenter. PoP's occur in parallel to the poster presentation by students.

PoP presenters are requested to load a powerpoint file with their presentation onto one of the PC's dedicated to PoP's, which are in the Poster Hall that also houses the PoP's (follow the signs). Numbers 3n-2 will be presented Sunday evening from 21h00 for at least an hour. Numbers 3n-1 will be presented Monday evening. Numbers 3n will be presented Wednesday evening.

## More on other presentations:

**Oral presentations:** All participants giving oral presentations are requested to be present in the lecture hall half an hour before their session starts (*i.e.* at 8.00 a.m. for talks in the morning and at 16h00 for talks in the afternoon; a member of the organizing committee will assist you). We prefer your files (*i.e.* Powerpoint) as a directory called "yournameSBcourse" [e.g. WesterhoffSBcourse] on a USB stick or CD-ROM. If your presentation links to any other files (*e.g.* movies), these should be in a single directory with the presentation with appropriate links. After copying the directory with your name to the hard disk of either of the two presentation computers in the lecture Hall (*i.e.* a MacIntosh Powerbook and a PC Laptop), you should check whether your presentation and its links actually function. Alternatively, you may connect your own computer to the LCD projector for your talk, but only if you have checked this with the assistant, half an hour in advance.

You can use the computers in the poster halls and near the Meeting Office to check your presentation beforehand.

In case of a presentation that uses media other than LCD projection from computer, please inform the organizers well in advance: <a href="https://hweste@bio.vu.nl">hweste@bio.vu.nl</a>.

**Posters:** Course participants presenting Posters (including presenters of Short Talks) are requested to mount their posters in the dedicated poster areas on the poster board with their poster number (follow the signs) on Saturday evening. Your poster number is identical to the number you will find in the Course book next to the title of your abstract, in the Course book in the address list next to your name, and in the task list in the Course book (e.g. P-P04) (a Poster number always has a 'P' for 'Poster', or an 'S' for 'Short Talk' subsequent to the hyphen). Tape and/or pins must NOT be used to mount posters placed behind acrylic glass. If necessary,

members of the organizing committee will help you mounting your poster on paper sheets first. For all other poster walls, pins are provided and local organizers will be pleased to assist you if necessary. Posters will stay on display until the evening of Thursday, March 17. The presenting authors needs to be present for at least one hour at the beginning of his poster session. Poster numbers n-2 will be presented / analyzed / discussed Sunday evening from 21h00 for at least an hour. Numbers 3n-1 will be presented / analyzed / discussed Monday evening. Numbers 3n-3 will be presented/analyzed/discussed Wednesday evening. Presenters of short talks are requested to present their poster on the day of their short talk, upstream the posters of their symposium. The dates of presentation can also be gleaned from the *Participant task list* in this course book (*cf.* above).

**Power posters ('PopP's):** PoP presenters are requested to load a powerpoint file with their presentation onto one of the PC's dedicated to PoP's, which are in the Poster Hall that also houses the PoP's (follow the signs). Numbers 3n-2 will be presented Sunday evening from 21h00 for at least an hour. Numbers 3n-1 will be presented Monday evening. Numbers 3n will be presented Wednesday evening. The dates of presentation can also be gleaned from the *Participant task list* in this Course book (cf. above).

**Blackboard presentations:** Blackboard Presenters should enquire at the Meeting Office. LCD projector will be available. Presenters are expected to connect their own personal computer. Flipovers will be available as well.

Computer presentations: Anyone whishing to demonstrate a computer program, can do so on